List of Qualified Suppliers

> NOTE: The purpose of this template is to give an idea of the structure. You are much better off not using a > word document but excel / sheets for this. Also, write your categories as columns and suppliers as rows - > this template is reversed due to formatting reasons.

Supplier Documentation	Supplier #1	Supplier #2	(. . .)
Supplier Name:	ABC Medical Content GmbH	XYZ Medical Content GmbH	
Purchase Description:	Writing Clinical Evaluation	Writing Clinical Evaluation	
Supplier Status:	Approved	Blocked	
Quality of Products / Services	3	0	
Timeliness / Punctuality	3	3	
Cooperation	3	3	
Payment Terms	3	3	
Average Score:	3	1,8	
Date of Last Evaluation:	01-04-2021	01-04-2021	
Completed By:	Jack Smith (QMO)	Jack Smith (QMO)	
Non-Disclosure Agreement (NDA)	<if existing, link here>	<if existing, link here>	
Supplier Certification	<if existing, link here>	<if existing, link here>	
Quality Assurance Agreement (QAA)	<if existing, link here>	<if existing, link here>	
Supplier Auditing	<if existing, link here>	<if existing, link here>	
Other Measures			